

Rules & Regulations

We request your help in being good citizens as well as following the rules and regulations below.

1. All vendor fees are due by **June 15, 2015**.
2. Vendor fees may be paid by cash, money order, cashier's check or non-profit organization check. **No personal checks.**
3. Only cancellations received in **writing by July 2, 2015** will receive refund, **minus \$25 processing fee.**
4. All vendors are prohibited from *selling water, beverages or any other liquid refreshments*. Ice cream may be sold in cups and cones only. **No smoothies, shakes, malts, or ice-cream drinks.**
5. No display or sale of counterfeit or bootlegged merchandise.
6. Only two spaces allowed per vendor.
7. Vendors must supply their own tent, table and chairs. Tents must be anchored by sandbags or some other weighted items. Vendors are not allowed to drive stakes into the festival grounds.
8. Food vendors must comply with Health Department regulations. Call 269-373-5210
9. <http://kalcounty.com/eh/temporary-food.htm>
10. Food vendors must not dispose of charcoal anywhere in the festival site.
11. Cooking grease must be appropriately contained for disposal at the festival site.
12. Vendors will be fined for any damage to park property including damage caused by the dumping of grease or other substances.
13. **No generators**, animals, weapons, contraband, profanity or loud amplified sounds. Vendors in need of electricity will need to bring at least a **50 foot** extension cord.
14. All vendors must be finished setting up, with vehicles removed from the Festival site by 10:30 am each day. Vendors must shutdown sales Saturday night by 9 pm and Sunday by 7pm. Vendors must be out of the park by 11:00 pm Saturday night and by 9:00 pm on Sunday.
15. *Festival hours are Saturday, July 18th, 11:00 am to 9:00 pm and Sunday, July 19th, 11:00 am to 6:00 pm.*

Kalamazoo Black Arts Festival 2015 Vendor Registration (Complete & return this portion)

Registration is for two festival days:
Saturday, July 18; and Sunday, July 19.

Type of space	Fee	Number	Cost	Site Choice
<input type="checkbox"/> Food	\$200	_____	_____	____/____/____
<input type="checkbox"/> Arts & Craft	\$120	_____	_____	____/____/____
<input type="checkbox"/> Information	\$75	_____	_____	____/____/____
TOTAL COST			_____	

Contact Name

Business/Organization Name

Address

City, State, Zip

Phone

E-mail

Please describe all items to be sold or information to be disseminated at your vendor space _____

Method of Payment (make payable to BACC)

- Cashier Check Money Order
 Non-profit Organization Check (**NO PERSONAL CHECKS**)

My signature below certifies that I agree to abide by the rules and regulations of the 2014 Kalamazoo Black Arts Festival

Signature

Date

Amount Enclosed

Mail to: Black Arts & Cultural Center
P.O. Box 3505
Kalamazoo, MI 49003-3505



Presents...

2015 BLACK ARTS FESTIVAL

July 18, 11:00 a.m. – 9:00 p.m.
July 19, 11:00 a.m. – 6:00 p.m.

FREE ADMISSION TO PUBLIC

Bronson Park
200 South Rose St
Kalamazoo, MI 49007

www.blackartskalamazoo.org

**Vendor Information &
Registration**

General Information

The Kalamazoo Black Arts Festival is a 4-day event that showcases and shares African American art, culture and entertainment with the southwest Michigan area. **Vendors are a part of the last two days of the Black Arts Festival. For 2014, these days are Saturday, July 18 & Sunday, July 19, 2015**

Location: Bronson Park

200 South Rose St., Kalamazoo, Michigan 49007

Vendor fees:

Food Vendor \$200 (vendor sites 1-16 see map)
Arts & Craft Vendor \$120 (vendor sites 1—37)
Information Vendor \$75 (No selling; sites assigned)

Vendor fees include:

- 10' x 10' space for Information and Arts & Crafts vendors or 20' x 10' space for food vendors
- Electricity during festival hours (Vendor supplies extension cord)
- Water during festival hours
- Security during non-festival hours. **However, Black Arts & Cultural Center will not be responsible for lost or stolen items.**
- \$25 refundable cleaning fee for Food Vendors. **The \$25 will be returned to vendor if space is clean at the end of the Festival.**

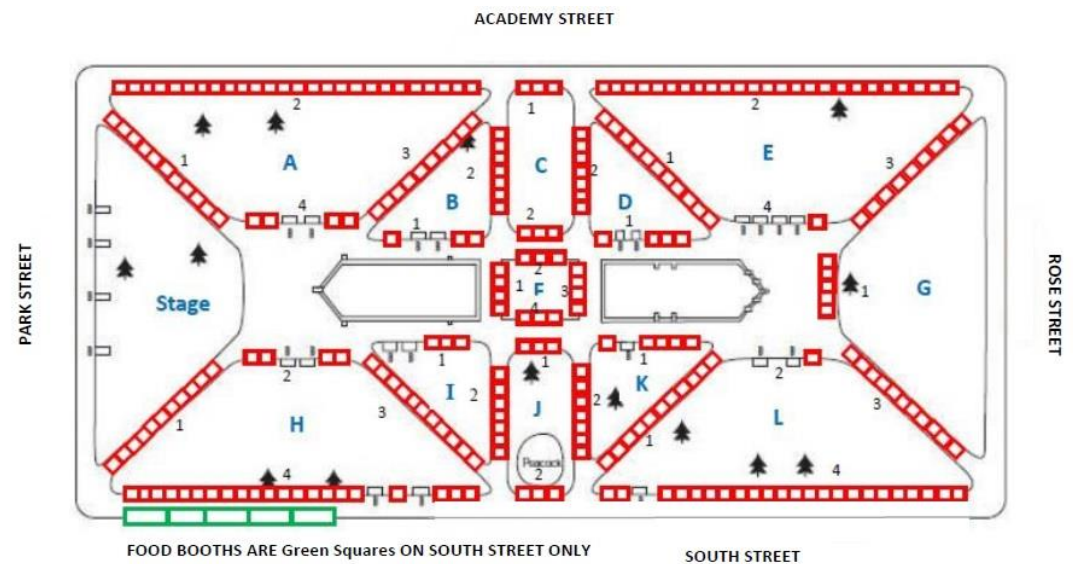
Arts & Craft and Food Vendors may choose their vendor sites. See opposite side for choices. Please give 3 choices on registration form. **Site assignments are not guaranteed and are on a first come, first serve basis. We will try to accommodate a close proximity to your original request. All Information vendor sites will be assigned.**

FOR MORE INFORMATION

Black Arts & Cultural Center, Ph. 269-349-1035 or www.blackartskalamazoo.org

THIS EVENT IS FREE AND OPEN TO THE PUBLIC

2015 Black Arts Festival Site Layout



There are eight spaces starting from Park Street and ending at the center of the park in the J area list your request as 1, 2, 3, etc. do not use the squares shown. Please call for questions.

On registration form please indicate area with letter & number. Ex: H1