

Rules & Regulations

We request your help in being good citizens as well as following the rules and regulations below.

1. All EARLY BIRD vendor registration & fees are due IN THE BACC OFFICE NO LATER THAN JUNE 23, 2017 AT 5PM. After June 23, 2017 a \$25 fee increase will be added and all vendor registration & fees will be due NO LATER THAN July 14, 2017.
2. Vendor fees may be paid by cash, money order, cashier's check, credit card or non-profit organization check. **No personal checks.**
3. Only cancellations received in writing via email to info@blackartskalamazoo.org by July 1, 2017 will receive refund, minus \$25 processing fee.
4. No display or sale of counterfeit or bootlegged merchandise.
5. Only two spaces allowed per vendor.
6. Vendors must supply their own tent, table and chairs. Tents must be anchored by sandbags or some other weighted items. Vendors are not allowed to drive stakes into the festival grounds.
7. If you have read the rules & regulations up to this point you will receive \$5 off your vendor fees. Email info@blackartskalamazoo.org to receive discount.
8. **Food vendors must comply with Health Department regulations. Call 269-373-5210 <http://kalcounty.com/eh/temporary-food.htm>**
9. Food vendors must not dispose of charcoal anywhere in the festival site.
10. Cooking grease must be appropriately contained for disposal at the festival site.
11. NO WATER OR POP SALES ALLOWED.
12. Vendors will be fined for any damage to park property including damage caused by the dumping of grease or other substances.
13. **No generators**, animals, weapons, contraband, profanity or loud amplified sounds. Vendors in need of electricity will need to bring at least a **50 foot commercial grade** extension cord.
14. **Set up begins at 7:30am. All vendors must be finished setting up, with vehicles removed from the Festival site by 10:00 am each day. Vendors must shutdown sales Saturday night by 8 pm and Sunday by 6pm. Vendors must be out of the park by 10:00 pm Saturday night and by 8:00 pm on Sunday. \$25 Penalty fee enforced**

Kalamazoo Black Arts Festival 2017 Vendor Registration (Complete & return this portion)

Registration is for two festival days:
Saturday, July 15; and Sunday, July 16

Vendor spots are given on a first come first serve basis

Type of space	EB Fee	Number	Cost
<input type="checkbox"/> Food	\$250	_____	_____
<input type="checkbox"/> Arts & Craft	\$120	_____	_____
<input type="checkbox"/> Information	\$75	_____	_____
<input type="checkbox"/> Local Artist	\$50	_____	_____
<input type="checkbox"/> Student Artist	\$25	_____	_____
TOTAL COST			_____

Contact Name _____

Business/Organization Name _____

Address _____

City, State, Zip _____

Phone _____

E-mail _____

Please describe all items to be sold or information to be disseminated at your vendor space _____

Method of Payment (make payable to BACC)

- Cashier Check Money Order
 Non-profit Organization Check (NO PERSONAL CHECKS)
 Credit Card: Name on Card _____

Card # _____

EXP _____ CVV _____ ZIP _____

My signature below certifies that I agree to abide by the rules and regulations of the 2015 Kalamazoo Black Arts Festival

Signature _____ Date _____

Amount Enclosed _____

Mail to:
Black Arts & Cultural Center
P.O. Box 3505
Kalamazoo, MI 49003-3505



Presents...

2017 BLACK ARTS FESTIVAL

July 15, 11:00 a.m. – 8:00 p.m.

July 16, 11:00 a.m. – 6:00 p.m.

FREE ADMISSION TO PUBLIC

La Crone Park

535 W. Paterson St

Kalamazoo, MI 49007

www.blackartskalamazoo.org

Vendor Information & Registration

General Information

The Kalamazoo Black Arts Festival is a 7-day event that showcases and shares African American art, and culture with the Southwest Michigan area. Vendors may showcase on **Saturday, July 15th & Sunday, July 16th**

Location: La Crone Park
535 W. Paterson Street
Kalamazoo, Michigan 49007

Festival Hours:

Saturday, July 15th, 11:00 am to 8:00 pm
Sunday, July 16th, 11:00 am to 6:00 pm

Vendor fees:

Prior to June 23 rd	After June 23 rd
Food Vendor - \$250	\$275
Arts & Craft Vendor - \$120	\$145
Information Vendor - \$75	\$100
Local Artist - \$50	\$75
Student Artist - \$25	\$50

Vendor/Artist fees include:

- 10' x 10' (space only) for Information and Arts & Crafts vendors
- 20' x 10' (space only) food vendors
- Electricity during festival hours (Vendor supplies commercial grade extension cords)
- Water during festival hours
- Security during non-festival hours.
However, Black Arts & Cultural Center will NOT be responsible for lost or stolen items.

If you are interested in vendor opportunities and would like additional information contact:

Black Arts & Cultural Center,
Ph. 269-349-1035,
info@blackartskalamazoo.org
www.blackartskalamazoo.org

THIS EVENT IS FREE AND OPEN TO THE PUBLIC

2017 Black Arts Festival



La Crone Park
535 W. Paterson St
Kalamazoo, MI 49007